



Police Academy

2500 Carlyle Avenue • Belleville, IL 62221-5899

800-222-5131, ext. 5396 • (618) 235-2700, ext. 5396 • Fax (618) 236-1094

E-mail: Van.Muschler@swic.edu

Dear Deputy or Officer:

You have been accepted into the Southwestern Illinois Part Time Police Academy.

Please read the following information regarding the P.O.W.E.R. Test and orientation carefully

PARKING

Parking is available on the south side of the campus in parking lot M5. You should park in the **PARKING LANE FACING SIDEWALK DIVIDER BETWEEN LOT M5 and M4**. See attached Belleville Campus Map)

P.O.W.E.R. TEST and ORIENTATION

Saturday, May 5, 2012 at 9:00 a.m. has been scheduled for physical fitness testing. You must pass the P.O.W.E.R. test to remain eligible to attend the academy.

1. Be in Room 1512 **before 9:00 a.m.**
2. Firearms will not be carried or brought on campus unless requested or permitted by the academy staff or the range master.

The physical fitness test will be administered at 9:00 a.m. sharp. Recruits who **do not** have completed medical forms on file, or with them the morning of the testing **CAN NOT** be tested and **WILL NOT** be admitted to the academy. **No one will be admitted to the academy that fails to arrive on time for this test. You may wear the following clothing or change into it for the physical fitness test (locker room facilities will be available):**

1. Short sleeve, athletic T-shirt
2. Athletic shorts (must have on during "sit and reach" exercise) (knees must be clearly visible)
3. Plain gray hooded sweatshirt and sweatpants (if necessary) or other clothing as weather dictates **YOU SHOULD PLAN ON RUNNING OUTSIDE.**
4. White athletic socks
5. Running shoes

Keep all valuables at home or in your car. You will not be able to keep items in a locker so please bring a gym bag to transfer items to and from your vehicle.

The Orientation session will be conducted at 6:00 pm on Monday, May 7, 2012. Orientation will be in the Police Academy classroom, located in the main building, Room 1515. The orientation will consist of the following.

1. Registration (do not attempt to register with the College before orientation; registration will be conducted by the academy's staff.)
 - a. Bring a black ink pen, a red ink pen and a #2 soft lead pencil.
 - b. Bring your valid Illinois Driver's License with your correct address listed on the license.
 - c. Bring a copy of your Department I.D. if you have one.
 - d. Bring a copy of your 40-hour firearm's training certificate.
2. Issuance of books, paper supplies, notebooks, equipment, etc.
3. Review of schedule
4. Review of rules, regulations, and procedures

DRESS CODE

The following dress code will be adhered to during orientation and throughout the training session:

1. Uniform shirt - short sleeve shirt
2. Uniform trousers
3. Uniform socks or dark dress socks
4. Uniform shoes

Police Academy classes begin on Saturday, May 19, 2012 at 8:00 am. The orientation will provide all the necessary details.

I am looking forward to meeting you. If you have any questions please call the academy office (618) 235-2700, extension 5396.

Academy tuition of \$1048.00 must be paid to SILEC prior to May 30, 2012. The department sending you to the Part time Academy must pay the tuition. **NO PERSONAL CHECKS WILL BE ACCEPTED**

SPECIAL NOTE: Any part time officer who misses any Saturday scheduled training time will be required to make up the training. A part time officer who fails two unit tests will be dropped from the part time officer academy.

Sincerely,

Van Muschler, Director
Southwestern Illinois Police Academy

BUILDING LEGEND

- 1 Liberal Arts Building (L)
- 2 Information Sciences Building (IS)
 - IS-1 - Admissions and Registration
 - IS-2 - Business Office
 - IS-3 - Counseling
 - IS-4 - Career Activities and Employment
 - IS-5 - Financial Aid
 - IS-6 - Library
- 3 Main Complex (MC)
 - MC-1- Cafe
 - MC-2 - Bookstore
 - MC-3 - Theatre
 - MC-4 - Varsity Gym
- 4 William & Florence Schmidt Art Center
- 5 Modular Buildings (MB)
- 6 MetroLink Station
- 7 Intramural Gym (IG)
- 8 Police Academy Classrooms
- 9 Athletic Fields
- 10 Greenhouse (GH)
- 11 Bricklayer Building (AN)
- 12 Nature Conservation Area
- 13 Illinois Native Prairie Grass Project

PARKING LOT LEGEND

- Liberal Arts
 - L1
- Information Sciences
 - I1 & I2
- Main Complex
 - M1 through M5
- MetroLink
 - MP

Belleville Campus

2500 Carlyle Ave.
Belleville, IL 62221
(618) 235-2700

